

# **Privacy Policy**

Your privacy is important to Grampian Fasteners. This privacy statement provides information about the personal information that Grampian Fasteners collect, and the ways in which Grampian Fasteners uses that personal information.

# Cookies

When we provide services, such as this webpage, we want to make them as useful as possible. When delivering services over the internet it is common practice to store small amounts of information on your computer or phone. This information is stored by your web browser in small files called cookies. Cookies serve a number of possible purposes:

- speed up websites by avoiding sending the same information every time
- measure general usage of the website to help us improve
- recognise returning visitors so we can highlight new / changed information since your last visit

You can block / remove cookies using your browser. A useful guide to doing this is available <u>here</u>. There are two main types of cookies, first party and second party.

- First party cookies: these are our own cookies, controlled directly by us and used to provide information about general usage of our site.
- Third party cookies: these are cookies used by other companies' tools which we are using to enhance our site, for example Google Analytics and Facebook Like buttons have their own cookies, which are controlled by them.

# Cookies used on this site

For convenience we list all cookies used on this site, with details of the purpose and provider.

# First Party (grampianfasteners.com) Cookies

These cookies are used by our content management system to monitor the previous pages you visited in order to tailor each page to better suit you, and to monitor which geographic location you wish to view.

Grampian Fasteners may collect and use the following kinds of personal information:

- information about your use of this website;
- information that you provide using for the purpose of registering with the website;
- information that you provide for the purpose of subscribing to the website services; and
- any other information that you send to Grampian Fasteners.



# Using personal information

Grampian Fasteners may use your personal information to:

- administer this website;
- personalise the website for you;
- enable your access to and use of the website services;
- publish information about you on the website;
- send to you products that you purchase;
- supply to you services that you purchase;
- send you statements and invoices; and
- send you marketing communications.

Where Grampian Fasteners discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, Grampian Fasteners may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

## Securing your data

Grampian Fasteners will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

Grampian Fasteners will store all the personal information you provide on its secure servers.

# **Cross-border data transfers**

Information that Grampian Fasteners collects may be stored and processed in and transferred between any of the countries in which Grampian Fasteners operates to enable the use of the information in accordance with this privacy policy.

In addition, personal information that you submit for publication on the website will be published on the internet and may be available around the world.

You agree to such cross-border transfers of personal information.

### Updating this statement

Grampian Fasteners may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.



# **Other websites**

This website contains links to other websites.

Grampian Fasteners is not responsible for the privacy policies or practices of any third party.

## **Contact Grampian Fasteners**

If you have any questions about this privacy policy or Grampian Fasteners' treatment of your personal information, please write to:

Managing Director, Grampian Fasteners, Grampian House, Pitmedden Road, Dyce, Aberdeen, AB21 0DP, Scotland, United Kingdom

## This privacy statement

This privacy statement is based on a precedent created by <u>employmentlawcontracts.co.uk</u> and published by <u>freenetlaw.com</u>.